

## **WEBSITE DATA PRIVACY POLICY** **updated to EU Regulation 2016/679**

LETIZIA SRL, hereafter "Data Controller", takes the user's privacy seriously and undertakes to respect it. This "Privacy Policy" describes the personal data processing activities carried out by the Data Controller through the website [www.hotelvillaletizia.com](http://www.hotelvillaletizia.com) and the related commitments made by the company.

The Data Controller may process the user's personal data when they visit the Site and use the services and features on the Site. In the sections of the Site where the user's personal data is collected, specific information is published pursuant to Art. 13 - 14 of EU Reg. 2016/679. Where required by EU Reg. 2016/679, the user's consent will be required before proceeding to the processing of their personal data. If the user provides personal data of third parties, they must ensure that the communication of data to the Data Controller and the subsequent processing for the purposes specified in the applicable privacy information notice complies with EU Reg. 2016/679 and applicable legislation.

Identification details of the Owner, the Data Controller and the Data Protection Officer (DPO)

The Data Controller is LETIZIA SRL, represented by the legal representative, Mr Aldo Aldrighetti, with registered office in Bardolino (VR), Lungolago Cipriani, 6. The contact details of the Data Controller are: Tel: +39 045 7210012

Email: [info@hotelvillaletizia.com](mailto:info@hotelvillaletizia.com);

The Data Processing Manager is Ms Claudia Aldrighetti.

The contact details of the Data Processor are: Tel: +39 045 7210012

Email: [info@hotelvillaletizia.com](mailto:info@hotelvillaletizia.com)

The Data Controller is not subject to the appointment of the Data Protection Officer (DPO).

### **Type of data processed**

The visit and consultation of the Site do not generally involve the collection and processing of the user's personal data, except for navigation data and cookies as specified below. In addition to the so-called "navigation data" (see below), personal data voluntarily provided by the user may be processed when they interact with the functionality of the Site or request to use the services offered on the Site. In compliance with the General Protection Regulation of data, the Data Controller may also collect the user's personal data from third parties in the performance of their business.

### **Cookies and browsing data**

The Site uses "cookies". By using the Site, the user consents to the use of cookies in accordance with this Privacy Policy. Cookies are small files stored on the hard disk of the user's computer. There are two macro-categories of cookies: technical cookies and profiling cookies.

Technical cookies are necessary for the proper functioning of a website and to allow user navigation; without them, the user may not be able to view the pages correctly or to use some services.

Profiling cookies have the task of creating user profiles in order to send advertising messages in line with the preferences expressed by the user while browsing.

Cookies can also be classified as:

- "session" cookies, which are deleted immediately upon closing the navigation browser;
- "persistent" cookies, which remain within the browser for a certain period of time (they are used, for example, to recognise the device that connects to a site facilitating authentication operations for the user)
- "own" cookies, generated and managed directly by the manager of the website on which the user is browsing;
- "third party" cookies, generated and managed by subjects other than the manager of the website on which the user is browsing.

## Cookies used on the site

The site uses the following types of cookies:

- 1) own, session and persistent cookies, necessary to allow navigation on the Site, for purposes of internal security and system administration;
- 2) third-party, session and persistent cookies, necessary to allow the user to use multimedia elements on the Site, such as images and videos;
- 3) persistent third-party cookies used by the Site to send statistical information to the Google Analytics system, through which the Data Controller can perform statistical analysis of accesses / visits to the Site. The cookies used only pursue statistical purposes and collect information in aggregate form. Through a couple of cookies, one of which is persistent and the other session (expiring when the browser is closed), Google Analytics also saves a register with the start and end times of the visit to the Site. You can prevent Google from detecting data through cookies and the subsequent processing of data by downloading and installing the browser plug-in from the following address: <http://tools.google.com/dlpage/gaoptout?hl=it>
- 4) persistent third-party cookies used by the Site to include the buttons of some social networks (Facebook, Twitter and Google+) on its pages. By selecting one of these buttons, the user can publish the contents of the website page of the site they are visiting on their personal page of the relevant social network.

The Site may contain links to other sites (so-called third-party sites). The Data Controller does not perform any access or checks on cookies, web beacons and other user tracking technologies that could be used by third party sites which the user can access from the Site; the Data Controller does not carry out any checks on contents and materials published by or obtained through third party sites, nor on the related methods for processing the user's personal data, and expressly disclaims any related liability for such eventualities. The user is required to verify the privacy policy of third-party sites accessed through the Site and to enquire about the conditions applicable to the processing of their personal data. This Privacy Policy applies only to the Site as defined above.

## How to disable cookies in browsers

The following are the methods for disabling cookies for the main browsers:

### **Firefox:**

1. Open Firefox
2. Press the "Alt" button on the keyboard
3. In the toolbar located at the top of the browser, select "Tools" and then "Options"

4. Then select the "Privacy" tab
5. Go to "History Settings:" and then to "Use custom settings". Deselect "Accept cookies from sites" and save your preferences.

**Internet Explorer:**

1. Open Internet Explorer
2. Click on the "Tools" button and then on "Internet Options"
3. Select the "Privacy" tab and move the slider to the level of privacy you want to set (upwards to block all cookies or downwards to allow them all)
4. Then click on OK

**Google Chrome:**

1. Open Google Chrome
2. Click on the "Tools" icon
3. Select "Settings" and then "Advanced settings"
4. Select "Content settings" under "Privacy and security"
5. In the "Cookies" tab you can deselect cookies and save your preferences

**Safari:**

1. Open Safari
2. Choose "Preferences" in the toolbar, then select the "Security" panel in the following dialogue
3. In the "Accept cookies" section it is possible to specify if and when Safari should save cookies from websites. For more information click on the Help button (marked with a question mark)
4. For more information on the cookies that are stored on your computer, click on "Show cookies"
5. In the "Cookies" tab you can deselect cookies and save your preferences

If an integration service with social networks is installed, it is possible that, even if users do not use the service, it collects traffic data relating to the pages in which it is installed.

• **Like button and Facebook widget (Facebook, Inc.)**

Integration services with the Facebook social network, provided by Facebook, Inc.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

• **+1 button and Google+ widget (Google Inc.)**

Integration services with the social network Google+, provided by Google Inc.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

• **Tweet button and Twitter widget (Twitter, Inc.)**

Integration services with the Twitter social network, provided by Twitter, Inc.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

• **Pin it button and Pinterest social widgets (Pinterest)**

These are interaction services with the Pinterest platform, provided by Pinterest Inc.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

## Statistics

The services contained in this section allow the Data Controller to monitor and analyse traffic data and are used to keep track of User behaviour.

• **Google Analytics (Google Inc.)**

This is a web analysis service provided by Google Inc. ("Google"). Google uses the personal data collected for the purpose of tracking and examining the use of this site, compiling reports and sharing them with other services developed by Google.

Google may use personal data to contextualise and personalise the advertisements of its advertising network.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

For disabling: [Opt Out](#)

- **Google AdWords conversion tracking (Google Inc.)**

This is a statistics service provided by Google Inc. that connects the actions performed by users of this site with data from the Google AdWords ad network.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

- **Facebook Ads conversion tracking (Facebook, Inc.)**

This is a statistics service provided by Facebook, Inc. that connects data from the Facebook ad network with the actions performed on this site

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

- **Woopra (Woopra)**

This is a statistics service provided by Woopra Inc.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

## Advertising

These services allow you to use user data for commercial communication purposes in different advertising forms, such as the banner, also in relation to the interests of the user and may use cookies to identify the user in order to display personalised advertisements based on to the interests and behaviour of the user themselves, also detected outside this site.

For more information, we suggest you check the privacy policies of the respective services.

- **Google AdSense (Google Inc.)**

This is an advertising service provided by Google Inc. This service uses the "DoubleClick" Cookie, which tracks the use of this site and the user's behaviour in relation to advertisements, products and services offered.

It is possible to disable the doubleclick cookie at any time, through the appropriate procedure provided by Google, from the following web address: [google.com/settings/ads/onweb/optout?hl=it](https://google.com/settings/ads/onweb/optout?hl=it).

Collected data: cookies and usage data.

For more information: [Privacy Policy](#)

- **Remarketing and Behavioural Advertising**

These services allow the display of advertisements based on the past use of this site by the user.

- **AdWords Remarketing (Google Inc.)**

This is a Remarketing and Behavioural Advertising service provided by Google Inc. that connects the activity of this site with the Adwords advertising network and the Doubleclick cookie.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

For disabling: [Opt Out](#)

- **Display of content from external platforms**

Services that allow you to view content hosted on external platforms from the pages of this site and interact with them.

In the event that a service of this type is installed, it is possible that, even if users do not use the service, the same collects traffic data relating to the pages in which it is installed.

- **Google Fonts (Google Inc.)**

This is a service of integration of character styles managed by Google Inc. that allows this site to integrate such content within its pages.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

- **TripAdvisor widget (TripAdvisor LLC)**

This is a content viewing service managed by TripAdvisor LLC that allows this site to integrate content from this external platform into its pages.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

○ **Widget Google Maps (Google Inc.)**

This is a map visualisation service managed by Google Inc. that allows this site to integrate such content within its pages.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

○ **Widget Instagram (Instagram, Inc.)**

This is an image viewing service managed by Instagram, Inc. that allows this site to integrate such content within its pages.

Personal data collected: cookies and usage data.

For more information: [Privacy Policy](#)

To deny consent to the use of one or more profiling cookies, the user can access the link to deny consent given in the section relating to the service described above, if any, or in any case refer to the appropriate sections available on the site of the relative manufacturer. alternatively, follow the disabling procedure provided by the main browsers:

Microsoft Windows Explorer

<http://windows.microsoft.com/en-us/windows-vista/block-or-allow-cookies>

• Mozilla Firefox

<http://support.mozilla.org/en-US/kb/Enabling%20and%20disabling%20cookies>

• Google Chrome

<https://support.google.com/accounts/answer/61416?hl=it>

• Apple Safari

<http://www.apple.com/legal/privacy/>

• Cookie Flash

[http://www.macromedia.com/support/documentation/en/flashplayer/help/settings\\_manager02.html#118539](http://www.macromedia.com/support/documentation/en/flashplayer/help/settings_manager02.html#118539)

### **Retention of personal data**

Personal data is stored and processed through IT systems owned and managed by the Data Controller or by third-party suppliers of technical services; for more details, please refer to the "Scope of accessibility of personal data" section below. The data is processed exclusively by specifically authorised personnel, including the personnel in charge of carrying out extraordinary maintenance operations.

### **Retention period**

The data is processed and stored for the time required by the purposes for which it was collected.

Therefore:

- Personal Data collected for purposes related to the execution of a contract between the Owner and the User will be retained until the execution of this contract is completed.
- Personal Data collected for purposes related to the legitimate interest of the Owner will be retained until this interest is satisfied. The User can obtain further information regarding the legitimate interest pursued by the Data Controller in the relevant sections of this document or by contacting the Data Controller.
- Personal data collected for tax purposes is processed and stored according to the provisions of the law (ten years).

When the processing is based on the User's consent, the Data Controller can keep the Personal Data longer until such consent is revoked. In addition, the Data Controller may be obliged to keep Personal Data for a longer period in compliance with a legal obligation or by order of an authority.

At the end of the retention period, Personal Data will be deleted. Therefore, at the end of this term, the right of access, cancellation, rectification and the right to data portability can no longer be exercised.

### **Purposes and methods of data processing**

The Data Controller, specifying that the personal data being processed is that which is indispensable, relevant and limited to what is necessary (in accordance with the principle of minimisation pursuant to art.5 of the GDPR letter C)) can process the personal and sensitive data of the user for the following purposes:

- use by users of services and features on the Site;
- management of requests and reports from its users, sending of newsletters, management of applications received through the Site, etc.

Furthermore, with the further and specific optional consent of the user, the Data Controller may process personal data for marketing purposes, that is, to send the user promotional material and / or commercial communications relating to the Company's services, at the addresses indicated, both through traditional methods and / or means of contact (such as, paper mail, phone calls with operator, etc.) and automated (such as communications via the internet, fax, email, SMS, applications for mobile devices such as smartphones and tablets -cd. APPS-, social network accounts-e.g. via Facebook or Twitter-, calls with automatic operator, etc.).

Personal data is processed both in paper and electronic form and entered into the company information system in full compliance with EU Reg. 2016/679, including security and confidentiality profiles and inspired by the principles of correctness and lawfulness of treatment. In compliance with EU Reg. 2016/679 the data is kept and stored for the Data Controller.

User data is collected to allow the Owner to provide its Services, as well as for the following purposes: Statistics, Remarketing and behavioural targeting, Backup saving and management Interaction with external social networks and platforms, SPAM protection, content from external platforms, contacting the user and managing contacts and sending messages.

To obtain further detailed information on the purposes of the processing and on the Personal Data concretely relevant for each purpose, the User can refer to the relevant sections of this document.

### ***Mailing list or newsletter***

By registering with the mailing list or the newsletter, the User's email address is automatically inserted in a list of contacts to which email messages containing information, including commercial and promotional information, relating to this Application may be transmitted. The User's email address may also be added to this list as a result of registering with this Application or after making a purchase.

Personal Data collected: name, surname, email.

### **Security and quality of personal data**

The Data Controller undertakes to protect the security of the user's personal data and respects the security provisions of the applicable legislation in order to avoid data loss, illegitimate or illegal use of data and unauthorised access to the same. Furthermore, the information systems and computer programs used by the Data Controller are configured in such a way as to minimise the use of personal and identification data; these data are processed only for the achievement of the specific purposes pursued from time to time. The Data Controller uses multiple advanced security technologies and procedures to encourage the protection of users' personal data; for example, personal data is stored on secure servers located in places with protected and controlled access. The user can help the Data Controller to update and keep his personal data correct by communicating any changes relating to his address, his qualification, contact information, etc.

### **Scope of communication and data access**

The user's personal data may be communicated to:

- all subjects to whom the right of access to such data is recognised by virtue of regulatory provisions;
- to our collaborators, employees, within the scope of their duties;
- to all those physical people and / or legal entities, public and / or private when the communication is necessary or functional for the performance of our business and in the ways and for the purposes illustrated above;

### **Nature of provision of personal data and related legal basis**

The provision of some personal data by the user is mandatory to allow the Company to manage communications, requests received from the user or to contact the user himself to respond to his request. This type of data is marked with an asterisk [\*] and in this case, the provision is mandatory to allow the Company to respond to the request which, failing that, cannot be processed. On the contrary, the collection of other data not marked with an asterisk is optional: failure to provide it will not have any consequence for the user.

The provision of personal data by the user for marketing purposes, as specified in the "Purpose and methods of treatment" section is optional and the refusal to provide it will have no consequence. The consent given for marketing purposes is intended to be extended to the sending of communications made through both automated and traditional methods and means of contact, as exemplified above.

### **Payment management**

The data controller specifies that this site does not manage payments.

## **Saving and managing backups**

This type of service allows the saving and management of backups of this website on external or third-party servers managed by the service provider itself. These backups may include both the source code and the contents thereof and the data supplied to this Website by the User.

## **Cookie Policy**

This application uses cookies. To learn more and to read the detailed information, the User can consult the Cookie Policy amply described in the first part of this privacy policy.

## **Rights of the interested party**

### **Article 15**

Right of access of the interested party

1. The interested party has the right to obtain from the data controller confirmation that personal data concerning them is being processed and, in this case, to obtain access to personal data and the following information:

- a) the purposes of the processing;
- b) the categories of personal data in question;
- c) the recipients or categories of recipients to whom the personal data have been or will be communicated, in particular if recipients from third countries or international organisations;
- d) when possible, the expected retention period of personal data or, if not possible, the criteria used to determine this period;
- e) the existence of the right of the interested party to ask the data controller to rectify or delete personal data or limit the processing of personal data concerning them or to oppose their treatment;
- f) the right to lodge a complaint with a supervisory authority;
- g) if the data is not collected from the data subject, all information available on their origin;
- h) the existence of an automated decision-making process, including the profiling referred to in Article 22, paragraphs 1 and 4, and, at least in such cases, significant information on the logic used, as well as the importance and expected consequences of such treatment for the interested party.

2. If personal data is transferred to a third country or to an international organisation, the interested party has the right to be informed of the existence of adequate guarantees pursuant to Article 46 relating to the transfer.

3. The data controller provides a copy of the personal data being processed. In the event of further copies requested by the interested party, the data controller can charge a reasonable expense contribution based on administrative costs. If the interested party submits the request by electronic means, and unless otherwise indicated by the interested party, the information is provided in a commonly used electronic format.

4. The right to obtain a copy referred to in § 3 must not infringe the rights and freedoms of others.

### **Article 16**

Right to rectification

The interested party has the right to obtain from the data controller the correction of inaccurate personal data concerning them without undue delay. Taking into account

the purposes of the processing, the interested party has the right to obtain the integration of incomplete personal data, also by providing an additional declaration.

#### **Article 17**

Right to erasure ("right to be forgotten")

1. The interested party has the right to obtain from the data controller the cancellation of personal data concerning him without undue delay and the data controller is obliged to delete personal data without undue delay, if one of the following reasons exists:

- a) personal data is no longer necessary with respect to the purposes for which it was collected or otherwise processed;
- b) the interested party revokes the consent on which the processing is based in accordance with Article 6, § 1, letter a), or Article 9, § 2, letter a), and if there is no other legal basis for the processing;
- c) the interested party opposes the processing pursuant to Article 21, § 1, and there is no prevailing legitimate reason to proceed with the processing, or opposes the processing pursuant to Article 21, § 2;
- d) personal data have been unlawfully processed;
- e) personal data must be erased to fulfil a legal obligation under Union or Member State law to which the data controller is subject;
- f) personal data has been collected in relation to the offer of information society services referred to in Article 8, § 1.

2. If the data controller has made public personal data and is obliged, pursuant to § 1, to delete it, taking into account the available technology and implementation costs, they adopt reasonable measures, including technical measures, to inform the data controllers who are processing the personal data of the request of the interested party to delete any link, copy or reproduction of their personal data.

3. Paragraphs 1 and 2 do not apply to the extent that processing is necessary:

- a) for the exercise of the right to freedom of expression and information;
- b) for the fulfilment of a legal obligation that requires the processing provided for by Union or Member State law to which the data controller is subject or for the execution of a task carried out in the public interest or in the exercise of public powers with which the data controller is invested;
- c) for reasons of public interest in the public health sector in accordance with Article 9, § 2, letters h) and i), and Article 9, § 3;
- d) for archiving purposes in the public interest, for scientific or historical research or for statistical purposes in accordance with Article 89, § 1, insofar as the right referred to in § 1 risks making it impossible or seriously jeopardising the achievement of the objectives of such treatment; or
- e) for the assessment, exercise or defence of a right in court.

#### **Article 18**

Right to limitation of processing

1. The interested party has the right to obtain the limitation of the processing from the data controller when one of the following hypotheses occurs:

- a) the interested party disputes the accuracy of personal data, for the period necessary for the data controller to verify the accuracy of such personal data;
- b) the processing is illegal and the interested party opposes the cancellation of personal data and instead requests that their use be limited;
- c) although the data controller no longer needs it for processing purposes, personal data is necessary for the interested party to ascertain, exercise or defend a right in court;
- d) the interested party has opposed the processing pursuant to Article 21, § 1, pending verification of the possible prevalence of the legitimate reasons of the data controller with respect to those of the interested party.

2. If the processing is limited in accordance with § 1, this personal data is processed, except for storage, only with the consent of the interested party or for the assessment, exercise or defence of a right in court. or to protect the rights of another

natural person or legal entity or for reasons of significant public interest of the Union or of a Member State.

3. The interested party who has obtained the limitation of processing pursuant to § 1 is informed by the data controller before said limitation is lifted.

#### **Article 19**

Obligation to notify in case of rectification or cancellation of personal data or limitation of treatment

The data controller informs each of the recipients to whom the personal data has been transmitted of any corrections or cancellations or limitations of the processing carried out pursuant to Article 16, Article 17, § 1, and Article 18, unless this proves impossible or involves a disproportionate effort.

The data controller communicates these recipients to the interested party if the interested party requests it.

#### **Article 20**

Right to data portability

1. The interested party has the right to receive the personal data concerning them provided to a data controller in a structured, commonly used and machine-readable format and has the right to transmit such data to another data controller without impediments on the part of the data controller to whom they have provided it if:

- a) the processing is based on consent pursuant to Article 6, § 1, letter a), or Article 9, § 2, letter a), or on a contract pursuant to Article 6, § 1, letter b); is
- b) the treatment is carried out by automated means.

2. In exercising their rights regarding data portability pursuant to § 1, the interested party has the right to obtain the direct transmission of personal data from one controller to the other, if technically feasible.

3. The exercise of the right referred to in § 1 of this Article is without prejudice to Article 17. This right does not apply to the processing necessary for the execution of a task in the public interest or connected with the exercise of public powers of which the data controller is invested. 4. The right referred to in § 1 must not infringe the rights and freedoms of others.

#### **Article 21**

Right to object

1. The interested party has the right to object at any time, for reasons related to his particular situation, to the processing of personal data concerning them pursuant to Article 6, § 1, letters e) of), including profiling on the basis of these provisions.

The data controller refrains from further processing personal data unless they demonstrate the existence of binding legitimate reasons to proceed with the processing that prevail over the interests, rights and freedoms of the interested party or for the assessment, exercise or the defence of a right in court.

2. If personal data is processed for direct marketing purposes, the interested party has the right to object at any time to the processing of personal data concerning them carried out for these purposes, including profiling to the extent that it is connected to such direct marketing.

3. If the interested party objects to the processing for direct marketing purposes, personal data is no longer processed for these purposes.

4. The right referred to in paragraphs 1 and 2 is explicitly brought to the attention of the interested party and is presented clearly and separately from any other information at the time of the first communication with the interested party at the latest.

5. In the context of the use of information company services and without prejudice to Directive 2002/58 / EC, the interested party can exercise their right of opposition with automated means that use technical specifications.

6. If personal data is processed for scientific or historical research purposes or for statistical purposes pursuant to Article 89, § 1, the interested party, for reasons related to their particular situation, has the right to object to the processing of

personal data concerning them, except if the processing is necessary for the execution of a task in the public interest.

#### **Article 22**

Automated decision-making process relating to natural persons, including profiling

1. The interested party has the right not to be subjected to a decision based solely on automated processing, including profiling, which produces legal effects concerning them or which similarly significantly affects their person.

2. § 1 does not apply if the decision:

a) is necessary for the conclusion or execution of a contract between the interested party and a data controller;

b) is authorised by Union or Member State law to which the data controller is subject, which also specifies adequate measures to protect the data subject's rights, freedoms and legitimate interests;

c) is based on the explicit consent of the interested party.

3. In the cases referred to in § 2, letters a) and c), the data controller implements appropriate measures to protect the data subject's rights, freedoms and legitimate interests, at least the right to obtain human intervention by the data controller of the treatment, to express their opinion and to contest the decision.

4. The decisions referred to in § 2 are not based on the particular categories of personal data referred to in Article 9, § 1, unless Article 9, § 2, letters a) or g) apply and adequate measures are not in force to protect the data subject's rights, freedoms and legitimate interests.

#### **Withdrawal of consent**

The right to withdraw consent to the processing of your personal data is recognised through the following channels:

- registered letter with return receipt to the following address: Letizia S.r.l. Lungolago Cipriani, 6 – Bardolino (VR); - Email to the following address: [info@hotelvillaletizia.com](mailto:info@hotelvillaletizia.com);

This communication must be accompanied by a photocopy of your identity document (front and back), with the following text: "revocation of consent to the processing of all my personal data". Once this operation is complete, your personal data will be removed from the archives as soon as possible.

#### **Exercise of rights**

If you wish to have more information on the processing of your personal data, or to exercise the rights referred to in the paragraph "RIGHTS OF THE INTERESTED PARTY", you can use the following channels:

- registered letter with return receipt to the following address: Letizia S.r.l. Lungolago Cipriani, 6 – Bardolino (VR); Email to the following address: [info@hotelvillaletizia.com](mailto:info@hotelvillaletizia.com).

This communication must specify which right you intend to exercise.

Before we can provide you with, or modify any information, you may need to verify your identity and answer some questions. An answer will be provided soon.

Complaint to supervisory authorities

You can also submit a complaint regarding the processing of your personal and / or sensitive data carried out by the Data Controller to the supervisory authority (Guarantor for the protection of personal data) using the following channels:

- Registered letter with return receipt to the following address: Piazza di Monte Citorio, 121 - 00186 ROMA;

- Telephone: 06.69677; - Fax: 06.69677.3785;

- Email: [garante@gpdp.it](mailto:garante@gpdp.it); - PEC: [protocollo@pec.gpdp.it](mailto:protocollo@pec.gpdp.it);

#### **Minors**

In the communication of your personal data, you guarantee that you are at least 16 years old.

The Data Controller does not intend to collect any personal data of individuals under the age of sixteen. Where necessary, we will specifically instruct children not to

communicate their data through our sites and / or we will take reasonable steps to ensure parental / guardian control over such communication.

Parents / guardians should be aware that our privacy policy and policy will govern the use of personal data, but information voluntarily given by minors - or others - in comments or the like may be used by third parties to generate unsolicited correspondence.

We invite all parents / guardians to educate their children to a safe and responsible use of their personal data while surfing the internet, preparing any appropriate control of the case to the extent and in the manner they deem appropriate.

#### **Changes to our privacy policy**

Considering that the state of improvement of the automatic control mechanisms does not currently make them free of errors and malfunctions, we reserve the right to make, without prior notice, all the changes to this privacy statement which we deem necessary or which will be made mandatory by law. or different regulatory source.

You should be careful to constantly and periodically check this privacy statement, since it will be assumed that you have accepted changes and updates if you continue to use the site after they have been published.

#### **Privacy Policy at 22.10.2019**